

Galbraith School Council Minutes

October 18, 2022

Chairperson of School Council: Kira K

Vice Chair of School Council: Jen N

Location: Art Room and Teams

In Attendance: Jen N, Melissa B, Nicole C, Mike N, Karen H, Cheryl L, Tracy v, Nicole Ga, Deanna B, Melissa F, Kira K

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 region and Métis Nation of Alberta, Region 3. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

1. Adoption of Agenda - First, Jen N. Second, TV.

2. Approval of the Minutes from Sept. 13, 2022 School Council meeting-First, TV Second-NC

3. Business arising from the minutes

3.1 Open Positions 2022-2023 School Year: School Council Co-Chair, Secretary

Co/Vice Chair of School Council

- chair all meetings of the school council
- coordinate with the principal to establish meeting agendas
- ensure that the operating procedures are current and followed
- be the official spokesperson of the school council
- ensure there is regular communication with the whole school community
- stay informed about school board policy that impacts school council
- comply with the School Councils Regulation by providing the school board with an annual report that summarizes the school council's activities for the previous school year, including a financial statement relating to money, if any, handled by the school council

On some school councils, the role of chair is shared, either through the creation of co-chairing positions or through the chair's dependence on the co-chair to undertake part of the work. Typically, the co-chair's duties are, in the event of resignation, incapacity or leave of absence of the chair, to fulfill the chair's responsibilities, and in the absence of the chair, supervise the affairs and preside at meetings of the school council.

Secretary

- The school council secretary typically acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting.

4. School Trustee's Report - Craig W- no report

5. School Liaison Report – Mike N

5.1 Enrollment is up across the division as a result of growth in the city. The Division is working through the end stages of finalizing enrollment, numbers, and budgets with the government.

6. Division School Council Report – Kira K

6.1 No report

7. Staff Members' Reports:

- 7.1 Staff Report- Karen H.
- Christine P and Tony D are piloting Spaces this year as a digital portfolio tool.
 - Ms. Steph shared with us that our school is not connecting families directly with Angel Tree this year. Instead, families can connect with Angel Tree directly with the information provided by the school.
 - F&P reading tests are being done to determine students reading levels so that we can best meet their learning needs.
 - Composting and recycling program has come to our school and is being run by our Grade 4s as part of their science curriculum.
 - The teaching staff has recently completed a math in-service with numeracy lead teacher Michaela D to receive training on some of the new math resources the division has provided to support the new math curriculum.
 - Halloween will be celebrated at the school on Monday October 31. The morning will be curriculum based as usual, but the afternoon will feature a parade around the school. Classroom teachers will provide additional information regarding celebrations at the classroom or grade level.
 - We had our first whole school assembly yesterday and the students loved it!
- 7.2 Vice Principal 's Report – Nicole Court
- We held the first family fun night last week that was a huge success!
 - Our Assurance Survey Report is almost done and will be shared at the next School Council Meeting.
 - November 23 is going to be Jersey Day with popcorn provided for all students. Tomorrow is Crazy Hair and Crazy Bread Day.
 - The City is requiring schools to participate in Recycling and Composting programs beginning in January (soft start) and September (mandatory).
 - Parent/Teacher Interviews are on Thursday afternoon/evening and Friday morning this week. Support staff will be looking at Sensory Tools and a book study with The Whole Brain Child with Christie Archer (division psychologist).
- 7.3 Principal's Report – Sandy S
- No report. Information is combined with VP report.
8. New Business
- 8.1 Discussion re: Provincial Grant for Parent Engagement – Cheryl L and Kira K
- Any community members with ideas of what to do with this money are encouraged to contact the Galbraith office or Kira to see if the idea is in compliance with the grand regulations.
9. Other Items
10. School Council Adjournment- 7:08 pm.

Next meeting: Nov. 8, 2022 @ 6:30 PM

Galbraith Parent Advisory Council Society Agenda

General Meeting

Oct. 18, 2021

Chairperson: Kira K

Vice Chairperson: Jen N

Location: Art Room and Teams

1. Adoption of Agenda- Nicole G, seconded by Nicole C.
2. Minutes of Sept. 13 2022 Galbraith Parent Advisory Council Society meeting. Motion by Nicole C, seconded by Melissa B.
3. Business arising from the minutes
 - 3.1 Open Positions 2022-2023 School Year: School Council Co-Chair, Secretary

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3.2 Hot Lunches- Healthy Hot Lunch - Kira K.

- i Cheryl moved to pursue Healthy Hot Lunch program for the 2022-2023 school year. All in favour. None opposed.

3.3 Parent Reps update - Kira K.

- i Melissa B shared that it would be helpful to have a concrete job description for the parent rep. It was suggested that this job may be to attend school council meetings, and to check in with the classroom teacher before the meeting to see if there are any concerns that need to be brought forward at the meeting.

4. Treasurer's Report – Cheryl L

5. New Business

5.1 Mom's Pantry Fundraiser Update – Nicole G and Tracy

- i Mom's Pantry Fundraiser will run from ___ Nov 6-16, 2022. All orders placed by Nov 16.

5.1.1 Other Local Idea – Sandy s.

-Let's Pasta

- GasKing
- Cuppers
- Booster juice vouchers?
- Panago Pizza Night

5.2 Casino Update – Kira K.

- i Marlaina is willing to stay on as our main point of contact for setting up our casino.

5.3 Grade 5 request for headsets – Grade 5

- i Cheryl made a motion to spend up to \$500 on headphones with microphones for students.
 - 1 Melissa B asked if this is something that could go under school supply lists. It was suggested that this purchase will act as a pilot and that if it is successful, we may move in this direction in the future.
 - 2 All in favour. None opposed.

5.4 Raffles – Kira and Sandy

- i Kira and Cheryl are looking into rules and regulations for regarding doing 50/50s and raffles at school events such as volleyball games, Family Fun Nights, etc.
- ii AGLC offers online versions of these that eliminates the need to take in and manage cash.

Other items

- Liability insurance. Kira shared that \$560 through Marsh Insurance would cover the board members from personal liability if there are any issues with the money within the society, as the board is responsible for managing the money appropriately.

Nicole C suggested that Kira and Cheryl ask other schools who are pursuing this insurance to determine their reasons for choosing to obtain this insurance to see if it is a good fit for us. Nicole will also check with Christine Lee to see if there are reasons for or against us getting this.

Jen N has put her name forward for the open position of co-chair of the school council and vice-chair of the society. All in favour. None opposed.

6. School Council Society Adjournment- 8:07 pm.

Next meeting: Nov. 8, 2022 @ 6:30 PM