

Galbraith School Council Agenda

May 9, 2023

6:30 pm

Chairperson of School Council: Kira Kinahan

Vice Chair of School Council: Jen Neufeld

Location: Art Room and Teams

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 region and Métis Nation of Alberta, Region 3. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

1. Adoption of Agenda
2. Approval of the Minutes from March 7, 2023 School Council meeting
3. Business arising from the minutes
 - 3.1 **Secretary**
 - The school council secretary typically acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting.
 - 3.2 **Treasurer**
 - Receive all monies paid to the society and deposit these monies into the Society's bank account.
 - Ensure that any single expenditure greater than \$50.00 be introduced at a Society meeting prior to purchase and be approved by a motion.
 - Prepare all disbursements of the Society for expenses occurred and keep a record of this.
 - Maintain all records of all financial matters of the Society and present a report of these at each Society meeting for review and approval.
 - Prepare a report for the appointed auditor no later than July 31 of each year.
 - Sign cheques on behalf of the Society.
- 3 School Trustee's Report - Craig Whitehead
- 4 School Liaison Report – Mike Nightingale.
- 5 Division School Council Report – Jen Neufeld
- 6 Staff Members' Reports:
 - 6.3 Staff Report- Karen Henrie
 - 6.4 Vice Principal 's Report – Nicole Court
 - 6.5 Principal's Report – Sandy Scheldrup
- 7 New Business
 - 7.1 Book club clarification \$500 – Kira
 - 7.2 Positions for next year – Voting in June
- 8 School Council Adjournment

Next meeting: June 13 @ 6:30 PM

Galbraith Parent Advisory Council Society Agenda

General Meeting

May 9, 2023

Chairperson: Kira Kinahan

Vice Chairperson: Jen Neufeld

Location: Art Room and Teams

1. Adoption of Agenda-
2. Minutes of March 7, 2023 Galbraith Parent Advisory Council Society meeting
3. Business arising from the minutes

3.1 Open Positions 2023-2024 School Year:

Secretary

- The school council secretary typically acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting.

Treasurer

- Receive all monies paid to the society and deposit these monies into the Society's bank account.
- Ensure that any single expenditure greater than \$50.00 be introduced at a Society meeting prior to purchase and be approved by a motion.
- Prepare all disbursements of the Society for expenses occurred and keep a record of this.
- Maintain all records of all financial matters of the Society and present a report of these at each Society meeting for review and approval.
- Prepare a report for the appointed auditor no later than July 31 of each year.
- Sign cheques on behalf of the Society.

3.2 Hot Lunches- Healthy Hot Lunch - Kira K.

4. Treasurer's Report – Cheryl Lyons

5. New Business

5.1 Vote on 50/50 - Kira

5.2 Gift to grade 5's – Tracy and Sandy

5.3 Awards \$100.00 gift cards - Sandy

5.4 Nets \$500 each – Sandy

5.5 Vote for gift cards for Spring Market – Kira

6. School Council Society Adjournment

Next meeting: June 13 @ 6:30 PM