

Galbraith School Council Agenda

June 13, 2023 – 6:30 pm

Chairperson of School Council: Kira Kinahan

Vice Chair of School Council: Jen Neufeld

Location: Art Room and Teams

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 region and Métis Nation of Alberta, Region 3. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

Present: Kira Kinahan, Jen Neufeld, Mandi Bulechowski, Dave Franz, Cheryl Lyons, Karen Henrie, Nicole Freel, Tracy VanSon, Samantha Hawthorn (online), Melissa Flaman (online), Melissa Bootsman

Meeting called to order at 6:33 PM by Kira

1. Adoption of Agenda

Moved By: Jen N, Seconded by Cheryl

2. Approval of Minutes from May 9 2023 School Council meeting

Moved by: Cheryl, seconded by Dave

3. Business arising from the minutes – Open Positions

Kira will be stepping down so Jen Neufeld will be stepping into the Chair position

-Discussion regarding updating policies and procedures and bylaws

Jen Neufeld will stand for Chair. Kira asked 3 times for any other nominations for chair of Parent council for 23-24 year: Jen Neufeld will be Chair

3.1 **Secretary**

- The school council secretary typically acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting.

Melissa Bootsman will stand for secretary. Kira asked 3 times for any other nominations for Secretary of Parent council for 23-24 year: Melissa Bootsman will be Secretary

3.2 **Treasurer**

- Receive all monies paid to the society and deposit these monies into the Society's bank account.
- Ensure that any single expenditure greater than \$50.00 be introduced at a Society meeting prior to purchase and be approved by a motion.
- Prepare all disbursements of the Society for expenses occurred and keep a record of this.
- Maintain all records of all financial matters of the Society and present a report of these at each Society meeting for review and approval.
- Prepare a report for the appointed auditor no later than July 31 of each year.
- Sign cheques on behalf of the Society.

Mandi Bulechowsky will stand for Treasurer. Kira asked 3 times for any other nominations for Treasurer of Parent council for 23-24 year: Mandi will be Treasurer

3.3 **Vice Chair**

- Be one of the Spokesperson of School Council
- Chair meetings, when required
- Act as Liaison between school, family, and community
- Review operating procedures, as required
- Coordinate with the Principal to establish meeting agendas

- Attend Division School Council Meetings once a month and report back to Galbraith School Council

Dave will stand for vice chair, Kira asked 3 times for any other nominations for Vice chair of Parent council for 23-24 year:. Dave Franz will be vice Chair for the 23-24 school year

4. School Trustee's Report – Craig Whitehead
 - New Superindendant Aug 1st, Mike Nightingale
 - Looking for an associate superintendent
 - Division school council meeting last night raised lots of questions regarding how dialogue and discussions can happen
 - Budget passed. EEP budget cut
 - Assurance plan passed
 - New values
 - End of the year, pushing through
 - Next year Christina Larkin will be the representative for Galbraith. Thank you to Craig for his support and attendance at Galbraith this year.
 - Old Barn at Lethbridge College to become a trades education center for High School and Middle school students.
5. School Liaison Report - Mike Nightingale
 - Nothing to report, not in attendance
6. District School Council Report – Jen Neufeld
 - Last Night's meeting was lively...
 - Off campus education parent education- Dual credit information, work experience, green certificate... etc. Information and powerpoint available online
 - Reports were shared
 - SOGI procedure revisions
 - 502.2 Sexual Orientation gender Identity
 - revisions from 2015 policy, 2019 procedures
 - powerpoint available
 - There were a minority group of people very disrespectful and disruptive
 - Meeting June 27: There will be other opportunities for discussion however what that will look like is to be determined based on disruptions and rudeness from last night's meeting. Dialogue must be respectful.
 - Our school Admin would be happy to have a conversation with parents who have questions/concerns regarding this policy
 - anti Racism and anti Oppression policy discussed by those at the meeting

6. Staff Members' Reports:

- 6.1 Staff Report- Karen
 - wrapping up the year
 - extra testing done for BOOST programs (grades 1-4)
 - Report Cards
 - tons of field trips and activities planned to celebrate the end of the year. Watch emails from teachers for details for your child's class.
 - Kids are done on the 28th at 11:30, teachers are done on the 29th.

-Teachers thank the School Council for support and work this past year. Thank you for your service to those who are moving on.

6.2 Vice Principal's Report – Nicole Freel

- Hired a new Grade 1 teacher: Tyra Pols. Bachelor of Ed, focus in early Education, PS3 student with Kindergarten the past semester
- Wrapping up the year
- All policies and Procedures are on the school division website. Nicole is happy to help find specific policies that are of interest to parents. Admin is happy to talk to parents as well.
- Thank you to Parent Council, more people and more feedback this past year has been very appreciated

6.3 Principal's Report – Sandy

- Teachers and Staff feel Lunchtime is dysregulating for much of the school community. Are making some adjustments for next year:
 - 11:40-11:55 school wide reading
 - Lunch will be 11:55-12:15
 - Recess 12:15-12:35

7. New Business

7.1 Draft School Calendar 2023-2024

- Teachers return to school Aug 28, Office is open Aug 23, Students back September 5-6 (Staggered Entry). Office will communicate start day ASAP to parents as to when their students start based on alphabet division.

7.2 Bell Times 2023-2024

- bell times staying the same

7.3 School council dates 2023-2024

Sept 12/23

Oct 10/23

Nov 14/23

NO December

Jan 9/24

NO FEBRUARY (Town Hall Meeting)

Mar 12/24

NO APRIL

May 14/24

June 11/24 *AGM*

7.4 Open Positions 2023-2024 School year: VOTE

**** Big shout out to our parents who have served out Council!! Best wishes for you new school and thank you, thank you!

-Taken care of Earlier...

7.5 School council Rep at Grade 5 Farewell: Kira will Attend and Hand out awards as her final act as Chair.

8. Other items

9. School Council Adjournment: Dave Moves to adjourn at 7:54 pm

Next meeting: September 12, 2023 @ 6:30pm

Galbraith School Council Society Agenda

Chairperson of School Council: Kira Kinahan

Vice Chair of School Council: Jen Neufeld

Location: Art Room and Teams

Present: Kira Kinahan, Jen Neufeld, Craig Whitehead, Dave Franz, Tracy VanSon, Cheryl Lyons, Mandi Bulchewski, Karen Henrie, Nicole Freel, Samantha Hawthorn (online), Melissa Bootsman

1. Adoption of Agenda: Jen adopts the agenda, Dave seconds
2. Minutes of May 9 2023 School Council Society meeting: Melissa adopts the minutes, Dave seconds

3. Treasurer's Report – Cheryl

- May 1 opening balance 706.93\$
- Healthy Hunger checks to be entered
- Casino Opening May 1: \$5425.51, closing May 31: \$6186.95 (50/50 Raffle)
- June Balance not in yet

4. Business arising from the minutes

5. Nominations for open positions

- Kira will be stepping down. Jen Neufeld will stand for Chair of School Council Society. Kira called 3 times for other nominations. Jen Neufeld will be Chair

Secretary

- The school council secretary typically acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting.

Melissa Bootsman will stand for Secretary of School Council Society. Kira called 3 times for other nominations. Melissa Bootsman will be Secretary

Treasurer

- Receive all monies paid to the society and deposit these monies into the Society's bank account.
- Ensure that any single expenditure greater than \$50.00 be introduced at a Society meeting prior to purchase and be approved by a motion.
- Prepare all disbursements of the Society for expenses occurred and keep a record of this.
- Maintain all records of all financial matters of the Society and present a report of these at each Society meeting for review and approval.
- Prepare a report for the appointed auditor no later than July 31 of each year.
- Sign cheques on behalf of the Society.

Mandi Bulechewski will stand for Treasurer of School Council Society. Kira called 3 times for other nominations. Mandi Bulechewski will be Treasurer of School Council Society

Vice Chair

- Be one of the Spokesperson of School Council

- Chair meetings, when required
- Act as Liaison between school, family, and community
- Review operating procedures, as required
- Coordinate with the Principal to establish meeting agendas
- Attend Division School Council Meetings once a month and report back to Galbraith School Council

Dave will stand for Vice Chair of School Council Society. Kira called 3 times for other nominations. Dave Franz will be Vice Chair of School Council Society.

5.2 Vote to change signers on the Bank Accounts

- Big Bank mix up this past year
- Cheryl will go with Board members to help change over.
- Jen moves that Kira and Cheryl be removed as signers on all bank accounts as of September

30th, 2023. Dave seconds.

All in favor, 0 opposed

-Dave moves that Amanda Bulechowsky, David Franz, Jennifer Neufeld and Melissa Bootsman, the 2023-2024 executive, be added as signers to all bank accounts as of September 1, 2023. Nicole Freel seconds
All in Favor, 0 opposed

5.5 Casino Fundraiser Volunteer

- April-June of 2025 will be our next Casino. We will be notified in November 2024 as to exact date

5. New Business

5.1 – Look into school council email.

6. Other items

7. School Council Society Adjournment: moved by Melissa to adjourn 8:20

Next meeting: September 12, 2023 @ 6:30 pm