

# Galbraith School Council Agenda

November 14, 2023

6:30 pm

Chairperson of School Council: Jen Neufeld

Vice Chair of School Council: Dave Franz

Location: Art Room and Teams

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 region and Métis Nation of Alberta, Region 3. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

Present: Dave Franz (Chair), Melissa Bootsman, Nicole Freel, Christine Henke, Cheryl Lyons, Tara Atwood, Alyssa Kusalik, Shannon Langedoen, Gemma Burndred, Sandy Scheldrup, Mikala Brown, Kennedy Rawleigh, Ganga Sarki, Melissa Flaman, Deanna Bettger

## 1. Call to Order and Introductions

Meeting called to order by Dave at 6:30

## 2. Adoption of Agenda and new business

- New business to add Gmail Account, ASCA membership

Moved by Tessa, Seconded by Shannon, *that the Agenda be accepted with new business items added*

All in favor, 0 Opposed, Motion passes

## 3. Approval of the Minutes from October 10, 2023 School Council meeting

Dave asked if there were any errors or amendments to the minutes. None mentioned.

The minutes from the October 2023 meeting are accepted as presented

## 4. Business arising from the minutes

### 4.1 School Council Operating Procedures – update Dave Franz

- Nothing to report yet... more coming soon

### 4.2 Gmail Account

- Melissa has created a parent council gmail account (galbraithparentcouncil@gmail.com)

- Another email account exists that needs to be closed... Dave will talk to a contact regarding the log in info

### 4.3 ASCA

- Would Galbraith Parent Council like to remain members of the ASCA?
  - The division pays for our membership but we have an opt out option.
  - Many resources available
  - Policy and Procedures committee find this a valuable and needed resource for us
  - Dave moves *that Galbraith maintains our membership to the ASCA*, Tessa seconds
    - All in favor, 0 Opposed, motion passes

## 5. School Trustee's Report – Kristina Larkin

- Not present, no report sent

#### 6.School Liaison Report – Christine Lee

- Not present, no report sent

#### 7.Division School Council Report – Dave Franz

- Policy and procedure parenting learning session at last meeting
- Division send Parent Councils of schools across the division the policies that are up for discussion ahead of time so that parent councils can discuss and send feedback.
- Division Question: What trends are we seeing at schools regarding poverty/low income?
  - Kids without winter gear
  - Lunches and snacks
- District School Council Policy Committee looking for more parent reps. Standing agenda item to be added to Parent Council Meetings for District policy updates. Sandy will ensure this is added
- Currently, the Chair and Vice Chair of Galbraith Parent Council share the responsibility of attending Division School Council Meetings. Galbraith (and each school) is allotted one vote at the meetings. Since the Chair and/or Vice Chair are voting on behalf of others, a motion needs to be made to confirm they are have approval to vote on the behalf of Parent Council.
  - Dave moves *that the current status quo of Chair and Vice Chair of Galbraith Parent Council continue to be school council reps at divisions school council*, Melissa Seconds
    - Discussion
      - Open to attend, only one vote per school by appointed rep
      - Division school council separate from Policy committee reps
        - Many other committees.

All in favor, 0 opposed, motion passes

#### 8.Staff Members' Reports:

##### 8.1 Staff Report- Christine Henke

- Thank you from staff for note in news letter from Parent Council
- Mother's day/Father's day issue
  - In May and June students will make a gift for a special adult in their lives.
- Grade 5 farewell is now June 25<sup>th</sup>, in the afternoon

##### 8.2 Vice Principal Report – Nicole Freel

- Grade 5 Volleyball doing great, tournament is Nov 24th
- PL day : Collaborative communities. Various topics around the city and teachers attended discussions on topics that were relevant to their current needs.
- Nov 21 is Galbraith Promise day. Wear blue and Orange, Galbraith Swag
  - There will be a special snack for the school and a collaborrative art project
- Winter feast, December 20th : Donated by LA Chefs
- Pyjama Day December 21
- Family fun night : Thursday, Art night

##### 8.3 Principal Report – Sandy Scheldrup

- Government assessments are all in. Big job
- Report cards and comments discussed at staff meeting. Report cards are out November 24. Teachers are working hard on getting everything in

- Active supervision reminders
- Pedestrian Accident last week. Student is OK and healing. School staff and Student's mother were on the scene. Everyone did their job right.
- Bookmobile: doing well, lots of grades accessing it. Tons of students have received library cards

## 9 New Business

### 9.1 Assurance Plan

- Emailed out a few weeks ago.
- Highlights
  - Powerpoint shared
  - Overall results are encouraging and good
  - Full report available if desired

### 9.2 Parent Engagement Grant:

- 500\$ per school council for Parent Engagement
- Ideas?
  - Teach how to learn to Neurodivergent children
  - Parent stress relief. Parent wellness
  - Nicole will talk to other admins as to what their schools are doing

10 School Council Adjournment: Meeting adjourned by Dave at 7:25

**Next meeting: Jan. 9 @ 6:30 PM**

# Galbraith Parent Advisory Council Society Agenda

## General Meeting

November 14, 2023

Chairperson: Jen Neufeld

Vice Chairperson: Dave Franz

Location: Art Room and Teams

Present: Dave Franz (Chair), Melissa Bootsman, Nicole Freel, Christine Henke, Cheryl Lyons, Tara Atwood, Alyssa Kusalik, Shannon Langedoen, Gemma Burndred, Sandy Scheldrup, Mikala Brown, Kennedy Rawleigh, Ganga Sarki, Melissa Flaman, Deanna Bettger

Meeting called to order by Dave at 7:26

### 1. Adoption of Agenda and new business

Moved by Nicole, Seconded by Alyssa *that the agenda be accepted*

All in Favor, 0 Opposed, motion passes

### 2. Approval Minutes of October 2023 Galbraith Parent Advisory Council Society meeting

Dave asked if there were any errors or amendments to the minutes. None mentioned.

The minutes from the October 2023 meeting are accepted as presented

### 3. Business arising from the minutes

#### 3.1 AGLC committee update – Mandi Bulechowsky

- Absent, no report sent

#### 3.2 Teacher Wishlist committee- Melissa Bootsman

- Report shared
  - Moved by the Wishlist Committee that the casino funds be spent as presented as closely as possible. Any adjustments will be communicated at the January meeting if requested.  
All In favor, 0 Opposed, Motion passes

#### 3.3 Hot Lunches – Jen N.

- Jen Absent
- Melissa has made a Galbraith Hot Lunch Gmail account

#### 3.4 Gingerbread Houses – Shannon Langendoen

- 20\$ cost/ house. Galbraith would charge 30\$/ house to make profit.
- Orders due December 5
- Sugar cookies for Easter and Valentines day available
- Shannon moves *that a gingerbread house fundraiser happen between November 15<sup>th</sup> and December 5<sup>th</sup>. Gingerbread houses will cost 30\$.* Alyssa seconds.  
All in Favor, 0 opposed Motion passes

### 4 Treasurer's Report – Dave on behalf of Mandi Bulechowsky

- Checking Account: 741.93

- Casino Account: 4861.69
- 50/50 is set up for November 24<sup>th</sup> (grade 5 Volleyball tournament) Raffle will run from November 17<sup>th</sup> to November 24.
  - o Could the staff please post the raffle QR code on Facebook and posters around the school? Yes
  - o Jen and Mandi will man the table at the tournament

5 New Business

5.1.1 Fundraising ideas

- o Tabled

5.2 Annual Financials

- o Annual 2022-2023 financials presented. They have been audited.  
Dave moves *to accept the financials as presented*, Tessa seconds  
All in favor, 0 Opposed, Motion passes

6. School Council Society Adjournment Dave adjourns at 7:54

**Next meeting: Jan 9 @ 6:30 PM**