

Galbraith School Council Minutes

May 14, 2024

6:30 pm

Chairperson of School Council: Jen Neufeld

Vice Chair of School Council: Dave Franz

Location: Art Room and Teams

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 region and Métis Nation of Alberta, Region 3. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

Members Present: Jen Neufeld, Mandi, Dave Franz, Melissa Bootsman, Miranda Grol, Nicole Freel, Sandy Scheldrup, Christine Henke

1. Call to Order and Introductions

Meeting called to order by Jen at 6:32 pm

Jen asked us to introduce ourselves

2. Adoption of Agenda and new business

Moved by Jen, seconded by Dave that the agenda be adopted

All in favor, 0 opposed, motion passes

2.1 Open Positions 2024-2025 School Year: Elections to occur at June meeting

School Council Chairperson

School Council Chair It is expected that the school council chairperson will be a parent of a student attending the school. The chair should be someone who can work collaboratively and knows how to organize both programs and people. The chair should actively encourage others to become engaged in meaningful ways. Typical chairing duties include:

- chair all meetings of the school council
- coordinate with the principal to establish meeting agendas
- ensure that the operating procedures are current and followed
- be the official spokesperson of the school council
- ensure there is regular communication with the whole school community
- stay informed about school board policy that impacts school council
- comply with the School Councils Regulation by providing the school board with an annual report that summarizes the school council's activities for the previous school year, including a financial statement relating to money, if any, handled by the school council

Secretary

- The school council secretary typically acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting

3. Approval of the Minutes from March 12, 2024 School Council meeting

Moved by Dave, seconded by Mandi, that the minutes from the March 2024 meeting be accepted as presented

All In favor, 0 opposed, Motion passes

4. Business arising from the minutes

4.1 School council Operating Procedures – update Dave Franz

- Nothing to report currently

4.2 Review of upcoming policies – Dave

- Report Card policy is currently up for parental input and discussion.
- Parents were sent an email from the division to give feedback. Deadline for input is May 29
-

3 School Trustee's Report – Kristina Larkin

Absent, no report sent

4 School Liaison Report – Christine Lee

Absent, no report sent

5 Division School Council Report – Jen Neufeld

- Antiracism anti oppression policy parent engagement session before the meeting
 - o Definitions in policy are not reflective of what is being said. Division is working on wording and definitions
 - o Discussion of changing policy name to more discrimination, not so negative focused....
- Clarity defining grants
 - o ASCE grant can be used for food
 - o 250\$ can be carried year to year, 500\$ parent engagement grant returned if not used by end of year
- Lack of city wide representation, heavy west side representation
- June 10th meeting will have a brain storm session on Parent learning sessions

6 Staff Members' Reports:

6.3 Staff Report- Christine Henke

- Things are getting busy...
- PL day assurance plan focus, literacy and numeracy plans reviewed
- Renovations with division staff and architect
- May 23 welcome to kindergarten
 - Does parent council want a table?

6.4 Vice Principal 's Report – Nicole Court

- Staffing
 - o Grade 4 position posted
 - o EA staffing
 - o Parent session: Grant money. Donation of 500\$
 - o Supervisors schedule change for the fall
 - Outdoor supervisors from 820-827 (outside only)
 - At 8 27, doors open. Soft start is 8 27- 8 35

6.5 Principal's Report – Sandy Scheldrup

- Wilma Clack is taking over LST position while Ms. Garlock is on leave
- May 21 PL
 - o EAs going to literacy resource program
 - o Teachers working on
- School fees
 - o 50\$ per grade 5 student for zoo trip. Not charged in the past...
- Spring concert

- Staff feel it went really well
- Ms. Mc did a great job!
- Dismissal felt chaotic.
- Venue issues
- Class lists
 - Will be into admin from teachers by 21st
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7 New Business

7.1 Assurance Plan – Sandy and Nicole

- New template... focus on goals and achievements
- Discussion around some wording (Trauma, regulated)
- Assurance domains
 - Student growth and achievement
- Area of focus
 - Students are empowered to reach their potential through building strong foundations in literacy numeracy and critical thinking
 - Comprehensive learning in numeracy and literacy
 - Filling gaps
 - Collaborative meetings
 - Critical thinking
 - Kindergarten piloting new social studies curriculum at Galbraith
 - Focus on assessment for learning, formative assessment
 - Literacy a huge area of growth at Galbraith this year
 - Lots of funding for literacy
 - Teaching and leading
 - Communicating with students, parents/guardians to collaboratively enhance learning
 - Digital engagement
 - School events
 - In person communication
 - Communication around supports and services
 - Family events focused on learning
 - Learning support
 - To foster emotional and physical and mental needs to support optimal learning
 - Collaborative response model
 - Community resource fair in spring to show summer resources

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7.2 Parent reps for May 21 modernization meeting- Sandy

- Mandi and Melissa will be ther

8 School Council Adjournment Adjourn 7:51

Next meeting: June 11 @ 6:30 PM

Galbraith Parent Advisory Council Society Agenda

General Meeting

May 14, 2024

Chairperson of School Council: Jen Neufeld

Vice Chair of School Council: Dave Franz

Location: Art Room and Team

1. Call to order by Jen at 7: 52
2. Adoption of Agenda- Moved by Dave, seconded by Jen that the agenda be adopted with additions
All in favor, 0 opposed

Discussion regarding fundraising and spending for next year as point 5.2

Meeting dates for 2024-2025 as point 5.3

3. Approval of Minutes of March 12, 2024 Galbraith Parent Advisory Council Society meeting
Moved by Jen, seconded by Mandi, that the minutes of the March 2024 meeting be accepted as presented
All In favor, opposed
4. Business arising from the minutes

4.1 Open Positions 2023-2024 School Year:

School Council Society Chairperson

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4.2 Hot Lunches- Healthy Hunger Hot Lunch – Jen

- Successful hot lunch
- Happy kids
- M & M lunch through the school in June

4. Treasurer's Report – Mandi B

- Casino/ AGLC 599.45
- Common shares 1.26
- Regular 1758.11
- AGLC financial report submitted
- Casino 2025 in Jan- Mar 2025

5. New Business

5.1 Sharing of executive meeting to amend the motion regarding grade 5 gifts.

- , that we amend the motions made in the March 2024 meeting regarding spending for Grade 5 gifts and church rental. The new motion should read

- a) That \$599 from regular account be used for grade 5 water bottles and \$260 from school cash fund account be used for gift cards (5.2 in March meeting minutes)*
- b) That 500\$ from the Casino account be used to help the school with Church rental for the spring concert. We will ensure that we have a rental agreement on file as per AGLC requirements.*

All in Favor, Motion passes

5.2 Fundraising and spending in the next year

- What are the regular things that society contributes financially to?
 - o Grade 5 farewell gifts
 - o Hall for concerts (1/ year)
 - o Other things as they come up
 - o Modernization (Playground?)
 - o Bussing 1 field trip/ grade/ year (1600\$ ish)
- Fundraisers 2-3 times a year school wide (School and Society combined)
- Miranda can look into grants available.

5.3 Meeting dates for 2024- 2025

- The idea is that we are rushing to spend money at the end of the year and we have fewer meetings
- Add April 2025 meeting

6. School Council Society Adjournment Jen adjourns at 8:43 pm

Next meeting: June 11 @ 6:30 PM

