

Galbraith School Council Agenda

September 9, 2025, 6:30 pm

Chairperson of School Council: Dave Franz

Vice Chair of School Council: Melissa Bootsman

Location: Art Room

We acknowledge that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pay respect to the Blackfoot people past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. We offer respect to the Metis and all who have lived on this land and made Lethbridge their home.

In Attendance: Dave Franz, Melissa Bootsman, Miranda Grol, Josh Gibbon, Nicole Garlock, Mandi Bulechowsky, Katie Maclean, Jade Torrento, Kelsey Samuelson, Holly Neufeld

1. Call to Order by Dave Franz at 6:30pm.
2. Adoption of Agenda
 - Motion to accept the agenda as amended by Holly. None opposed.
3. Approval of the June 10, 2025 Galbraith School Council AGM minutes
4. School Trustee's Report
 - None presented. Role to be filled after the October Municipal Election.
5. School Liaison Report
 - None presented.
6. Division School Council Report – Dave Franz
 - 6.1 Division School Council report
 - none presented
 - 6.2 Review of upcoming policies
 - none to review to date
7. Admin Report presented by Josh Gibbon and Nicole Garlock
 - *I Promise* (book by LeBron James) is the theme for the school year
 - Administration has been brainstorming ideas to get more families to attend Parent Council meetings. Ideas: childminding; alternating after-school and evening hours
 - Importance of protecting school security and instructional time.
 - Parent Volunteer Forms and Criminal Record checks needed for all school volunteers. The cost of a Criminal Record Check is \$15 if a letter is requested from the school principal first; otherwise, the cost is \$75.
 - Family Fun Nights are a go for 2025/2026 school year. Admin staff requests input from parents for theme suggestions.
 - o Sept: Meet the Teacher
 - o Oct: Art Night
 - o Dec: Winter Celebration
 - o Jan: Board Game Night

- February: Family Dance
 - April: Community Fair
 - May: Outdoor Games
8. Modernization Update
- Architect meeting rescheduled for September 17
 - Modernization plans intend to keep the front façade intact
 - Construction on the building will be done in a way that is least disruptive to daily school activities and classrooms
9. Engagement Grant
- \$500 to spend on parent engagement for the school year
10. Review of School Council Fund
- \$4,789.59 currently available in the School Council Fund
11. New Business
- 11.1 School Council Fund vs School-Generated Fund
- School Council Funds are School-Generated Funds
 - All purchases must be made through the school
 - School Fund accounts to be combined for clarity going forward
- 11.2 DSC Representative
- Motion made by Melissa Bootsman to appoint Dave Franz as Division School Council representative. Seconded by Mandi Bulechowsky. All in favor; none opposed.
12. Other Items
- Josh Gibbons asks to confirm school council meeting dates for the school year:
 - September 9; October 14; November 18; January 13; March 10; April 14; May 12; June 9 (AGM)
13. School Council Adjournment by Dave Franz at 7:25pm.
- Next meeting: October 14, 2025 at 6:30pm**

Galbraith Parent Advisory Council Society Agenda

September 9, 2025

Chairperson: Dave Franz

Vice Chairperson: Melissa Bootsman

Location: Art Room

1. Meeting Called to Order by Dave Franz at 7:35pm.
2. Agenda adopted as amended by Jade. Seconded by Katie Maclean.
3. Approval of the June 10, 2025 Galbraith Parent Advisory Council Society AGM minutes
4. Business arising from the minutes
 - 4.1 Hot Lunches – Healthy Hunger
 - no hot lunches currently planned
5. Treasurer's Report – Mandi Bulechowsky
 - 5.1 Bank Account Updates
 - AGLC account: \$35,585.82
 - Common Shares: \$1.32
 - Society Account: \$1230.09
 - \$1287.28 (June 2025)
 - + 70.21 Healthy Hunger
 - 127.40 for teacher gifts
 - 5.2 Presentation of Financials
6. AGLC Committee Report – Mandi Bulechowsky
 - 6.1 Casino Update
 - nothing to report
7. Fundraising Committee
 - 7.1 Playground Fundraising
 - nothing to report
 - 7.2 General Fundraising – Melissa Bootsman
 - nothing to report
8. New Business
 - 8.1 Budget Discussion
 - Josh Gibbon to get a list from teachers about their wants / needs for the school year; draw up a budget
 - suggestion to budget school experiences / field trips by class vs grade to account for variances in grade sizes
 - Josh Gibbon will get an updated quote to purchase risers for the gym as tariffs may have affected the price. Will look for Canadian suppliers.

9. Other Items

- Parents are welcome to student assemblies each month
- Grade 5 Leadership Club set to resume for 2025/2026 school year. Details to be released soon.

10. Adjournment **called by Dave Franz at 8:22pm.**

Next meeting: October 14, 2025 at 6:30pm